



15 February 2019

Dear Parent/Carer

We are pleased to invite you to the Year 7 Parents' Evening, to be held on Thursday 14 March 2019 from 4.00pm to 7.00pm. We trust that you will be able to attend this important event to review the progress made since joining Lathom.

The purpose of the evening is to give you the opportunity to talk to your son/daughter's subject teachers and Form Tutor about progress and the areas where they can be helped to improve. We feel it is essential that parents form a working relationship with teachers and tutors in order for your son/daughter to get the best possible support whilst at Lathom High School.

To ensure that the Parents' Evening runs as smoothly as possible we are asking students to arrange appointment times with staff and **a sheet is attached for this**. To minimise your waiting time to see subject teachers, appointment times are limited to five minutes. If you feel that you need more time please feel free to arrange a further appointment for a more detailed discussion. If you are unable to attend the parents evening then please contact school to make an appointment to see Miss Forster, Lower School Phase Leader as soon as possible.

We look forward to seeing you on the evening.

Yours sincerely

Mrs J M Galbraith
Headteacher

