



**LATHOM  
HIGH SCHOOL**



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Headteacher: Mrs J M Galbraith



4 September 2017

Dear Parent/Carer

I am writing to you regarding an important task coming up soon for the English Language GCSE. As part of their study, all students must participate in a Spoken Language task for Component 3. This task will be awarded a Pass, Merit or Distinction and students must have achieved one of these marks successfully in order for their overall GCSE to be awarded next summer. Their mark will be recorded alongside their overall grade on their certificate. All students are preparing a 5 minute talk on a range of topics and will shortly be given a time by their English teacher to present this to me.

Being able to communicate clearly and respond to questions is a vital skill to practice so students must ensure they have prepared any notes or prompts over the next few lessons. If they miss this task for any reason or fall short of the required standard, then they will have to complete this task after school.

If you have any questions then please contact me.

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